

# Japanese Journal of Veterinary Dermatology

## Instructions for Authors

1. Submissions for unpublished English texts in animal dermatology and related fields are divided into five categories: full papers, brief notes, case reports, reviews and letters. However, these submission categories are subject to change by the Editorial Board. For submitted manuscripts that do not belong to any of the above categories, the Editorial Board may name a category specially for such submission.  
Summary, keywords (in alphabetical order) and running head are to be entered for full papers, brief notes and case reports corresponding to each submission category. The title, author names and affiliations are also to be indicated.
2. The Editorial Board will review the paper to decide whether it will be published in the Journal, with the Editorial Board chairman making the decision. The Board will not accept submissions with ethical issues in the handling of animals.
3. Every author should declare at the end of the paper, before acknowledgments or references, whether or not the author has a conflict of interest (COI), in the following manner:  
[Example 1] If a conflict of interest exists:  
“ABC is receiving research funding from XYZ Corporation. No other authors have any conflicts of interest.”  
[Example 2] If no conflicts of interest exist:  
“No authors have any conflicts of interest.”
4. Paper submissions to the Journal are not limited to members of the Japanese Society of Veterinary Dermatology.
5. Submission Guidelines  
<General>
  - 1) Manuscripts should be double-spaced A4 size in portrait layout with sufficient margins throughout. The number of words on a page with no tables or figures will be approximately 850.
  - 2) Manuscripts should be submitted in Microsoft Word format. Figures are to be created in high resolution (1,024x768 resolution or higher) and compressed in JPEG format for submission. Microsoft Excel or Word is recommended for creating tables.
  - 3) Names for foreign places and persons are to be left in the language of origin, and scientific names are to be clearly identified with italics.
  - 4) Arabic numerals are to be used for numbers. Units and abbreviations for weights and measures are to generally be displayed as given below with no period after the symbols. Use the following units and common abbreviations: m, cm, mm,  $\mu\text{m}$ , nm, pm,  $\text{cm}^2$ , l (liter), ml (milliliter), cc,  $\mu\text{l}$  (microliter), kg, g, mg,  $\mu\text{g}$ , ng, pg, rpm, cal, Kcal, %, SD (standard deviation), and SE (standard error).  
When using other abbreviations, give the definition in parentheses in the first instance and use the abbreviation for subsequent instances. e.g.: systemic lupus erythematosus (SLE).
  - 5) For drug names, use the common name with the product, company, city names and country names (if not Japan) in parentheses.
  - 6) Put page numbers on the center bottom of manuscript pages, starting with the title page numbered as page 1.
  - 7) Figures and tables
    - i. Vertical ruled lines should not be used for tables.
    - ii. Figures (including pictures), tables and captions are to be grouped separate from the manuscript with place markers in red lettering given clearly within the actual manuscript.
    - iii. Figures, tables and their captions should be given in a uniform manner throughout the manuscript and tissue images should be displayed at scales or should state final magnification.
    - iv. Naming should be formatted as Table 1, Fig. 1, etc. As picture size will be determined during the editing stage, no size is specified at time of submission.
  - 8) Preparing movies
    - i. Movies should be prepared at the smallest file-size that will convey the essential scientific information.
    - ii. Include the titles and captions of all movies in your manuscript. Keep captions as short as possible and ensure that they explain what is being shown in the movies and any necessary details of how the movies was made.
    - iii. The movies should be numbered in a single series that reflects the order in which they are cited in the text, e.g. see Movie 1. Movie 2, etc. Please do not use alphabetical labelling, e.g. Movies 1A-C.
    - iv. All movies will play in place in the full-text online version of the article on ScholarOne Manuscript.
    - v. When preparing your movies, please note the recommendations below:
      - The file format is MP4 (.mp4), but we also accept

MOV (.mov).

- The size limit of 50 MB for all movie files. If your movies exceed this limit, please contact the editorial office before submission.
- Use a resolution of no greater than 1,280 × 720 (720 p).
- Use a H.264 video compression codec and use multi-pass encoding if available.
- Do not exceed a bit rate of 2,500 mbps for 720 p H.264-encoded video.

#### 9) Writing references

References are to be written in the format given below, numbered in alphabetical order by the last name of the first author listed (even in the case of Japanese), and listed together at the end of the manuscript. Journal entries should have the author names, year, article title, journal title, volume, starting page–ending page. Book entries should have author names, year, chapter title, pages quoted (starting page–ending page), book title, edition number, (with editor names), publisher name, and place of publication.

Within the manuscript, quotes should be denoted with 1), 3–5, 7), etc.

Reference example:

##### i. Books

Nagata, M. 2009. Canine Papillomaviruses. pp. 443–446. *In: Kirk's Current Veterinary Therapy XIV* (Bonagura, J.D. and Twedt, D.C. eds), Elsevier Saunders, St. Louis.

##### ii. Journals

Yoon, J.S., Nishifuji, K., Sasaki, A., Ide, K., Ishikawa, J., Yoshihara, T. and Iwasaki, T. 2011. Alteration of stratum corneum ceramide profiles in spontaneous canine model of atopic dermatitis. *Exp. Dermatol.* 20: 732–736.

#### 10) English proofreading

When authors whose first language is not English submit their manuscript in English, they are required to attach a certificate issued by an English proofreading company certifying that the English has been proofread. English papers which have not been proofread may not be accepted.

#### <Full Papers>

- 1) On the first page, enter the title, authors' full names, affiliations, contact address, phone and fax number, and email address.
- 2) On the second page, give a summary (within 250 words), keywords (five words or less, in alphabetical order) and a running head (within 60 characters).
- 3) From the third page on, give the introduction, materials and methods, results, discussion, (acknowledgments), references, tables, and figures,

in that order.

- 4) Manuscripts should be five pages or less when printed.

#### <Reviews>

Reviews are to be comprehensive summaries of recent developments of research or theoretical or technical knowledge in or outside Japan. They should be explanatory as much as possible.

- 1) On the first page, enter the title, authors' full names, affiliations, keywords (five words or less, in alphabetical order), running head (within 60 characters).
- 2) From the second page on, enter the main text. There are no specific rules for section organization, so the authors can freely organize the paper. Give the acknowledgments, references, tables, and figures after the main text, and in that order.
- 3) Manuscripts should be six pages or less when printed.

#### <Case Reports and Brief Notes>

Case reports and brief notes are for clinical cases and research that can be reported in a simpler format.

- 1) On the first page, enter the same information required for full papers.
- 2) On the second page, give a summary (within 120 words), keywords (three words or less, in alphabetical order) and a running head (within 60 characters).
- 3) From the third page on for case reports, the main text should be structured with introduction, case report, and discussion sections, giving them in that order. No such sections are to be made in brief reports. Give the acknowledgments, references, tables, and figures after the main text, and in that order.
- 4) Limit references to around 10 sources and omit the titles.

Reference example:

##### i. Books

Nagata, M. 2009. pp. 443–446. *In: Kirk's Current Veterinary Therapy XIV* (Bonagura, J.D. and Twedt, D.C. eds), Elsevier Saunders, St. Louis.

##### ii. Journals

Yoon, J.S., Nishifuji, K., Sasaki, A., Ide, K., Ishikawa, J., Yoshihara, T. and Iwasaki, T. 2011. *Exp. Dermatol.* 20: 732–736.

- 5) Manuscripts should be four pages or less when printed.

#### <Letters>

Letters are for matters which can be reported in simpler format than full papers or case reports; new insights on examinations, diagnoses, medical treatment, and other techniques; and brief descriptions of interesting clinical experiences.

- 1) On the first page, enter the same information required

- for full papers.
- 2) From the second page on, the main text is to be structured with no sections. Give the acknowledgements, tables, and figures after the main text, and in that order.
  - 3) Limit references to five sources or less and omit the titles.  
Reference example:
    - i. Books  
Nagata, M. 2009. pp. 443–446. *In*: Kirk’s Current Veterinary Therapy XIV (Bonagura, J.D. and Twedt, D.C. eds), Elsevier Saunders, St. Louis.
    - ii. Journals  
Yoon, J.S., Nishifuji, K., Sasaki, A., Ide, K., Ishikawa, J., Yoshihara, T. and Iwasaki, T. 2011. *Exp. Dermatol.* 20: 732–736.
  - 4) Manuscripts should be two pages or less when printed.
6. No page charge will be levied for publication in the Journal but authors may be charged for platemaking and tracing fees for excess pages.
  7. The first 50 reprints are free of charge, with any additional copies to be paid for by the authors in increments of 50.
  8. Once manuscripts are accepted, the Editorial Board will handle ordering of articles, editing and proofreading for publication. The authors will be responsible for the first proof; no changes in content are allowed during proofing.
  9. Papers are generally published in order of completion of review.
  10. The journal is issued four times annually: March, June, September, and December.
  11. In principle, manuscripts should be submitted via online system.  
<Where to submit manuscripts>  
Manuscripts should be uploaded to <https://mc.manuscriptcentral.com/jjvd>.  
Inquiries about manuscripts and related matters should be made to the Editorial Department for the Japanese Journal of Veterinary Dermatology.  
<Where to make inquiries about manuscripts>  
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  12. The copyrights to the articles published in the Journal shall be vested in the Japanese Society of Veterinary Dermatology.
  13. When an article is accepted for publication, the authors should submit the “Consent to Publication” and the COI declaration required by the Japanese Journal of Veterinary Dermatology. They may be sent by post (originals) or e-mail (as a PDF document copied from the original) to the Editorial Office, the Japanese Society of Veterinary Dermatology.
  14. These provisions went into effect on June 1, 2002.
- Supplementary provision:  
These provisions were revised on August 30, 2011, May 22, 2012, May 21, 2013, February 18, 2014, November 15, 2016, and March 1, 2022.

# COI Declaration

## To the Japanese Journal of Veterinary Dermatology

In submitting the below-mentioned paper to the Japanese Journal of Veterinary Dermatology, the official journal of the Japanese Society of Veterinary Dermatology, the authors hereby declare with respect to whether there existed during the last one year a conflict of interest (“COI”) with the companies, organizations or other parties that are concerned with the publication of the paper.

### Title of the paper

### First Author

Date of declaration                      Name: (signature)

### Corresponding author (if not the same as the first author)

Date of declaration                      Name: (signature)

Category	Whether or not COI existed	If yes, provide names of authors and companies/organizations concerned.
(1) The amount of executive officer/advisor compensation is more than or equal to 1,000,000 yen per year	Yes / No	
(2) Daily allowance and lecture fee is more than or equal to 500,000 yen per year	Yes / No	
(3) Funded research expenses and joint research expenses are more than or equal to 1,000,000 yen per year	Yes / No	
(4) Payments for manuscripts, etc. are more than or equal to 500,000 yen per year	Yes / No	
(5) There are donations of more than or equal to 1,000,000 yen per year	Yes / No	
(6) Belongs to an endowed chair	Yes / No	
(7) Patent royalties are more than or equal to 1,000,000 yen per year	Yes / No	
(8) Profit from stocks, etc. is more than or equal to 1,000,000 yen per year	Yes / No	
(9) More than or equal to 50,000 yen per year in travel and gifts unrelated to research	Yes / No	

This COI declaration will be retained for two years after the publication of the said paper. If the declaration contains any false statement willfully made, appropriate actions may be made including retracting the publication and announcing it in the Journal.

# **Consent to Submit to “The Japanese Journal of Veterinary Dermatology”**

The author(s) has agreed to submit the following manuscript to The Japanese Journal of Veterinary Dermatology, a publication of The Japanese Society of Veterinary Dermatology, and to have the manuscript published in the journal. The author(s) assumes full responsibility for the content of the manuscript.

This manuscript, including its figures, tables and movies, has not been, and will not be, published in any other journals. The author(s) agrees to transfer the copyright of this manuscript, including the right to disclose the manuscript regardless of the media used, to The Japanese Society of Veterinary Dermatology after the publishing.

**<Title of manuscript>**

**<Corresponding author>**

Name:

Signature:

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**<Name(s) of co-author(s)>**

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