第８条　（校正）
　執筆者による校正は初校および２校とする。その際、修正範囲（加筆・訂正）は補字上の誤りによるもののみとし、内容に関する加筆・修正は原則認めない。再校以降の修正はジャーナル編集委員会に一任する。

第９条　（規則の改廃）
　この要領の改廃については、ジャーナル編集委員会の議を経て、委員長であるジャーナル担当理事が原案を作成し理事会で審議することとする。

Instructions for Authors

Article 1: Language
Manuscripts should normally be written in English or Japanese. Authors whose manuscripts are written in the language that is not their mother tongue should have the manuscripts proofread by a native speaker prior to submission.

Article 2: Manuscript Format
All manuscripts should be horizontally typed from left to right, regardless of the working language. No handwritten manuscripts will be accepted.

Article 3: Anonymity
To facilitate blind, peer review, no hint of authorial identification (e.g., the author’s name or affiliation) should appear in any part of the manuscript except for the title page. References to any part of authorial identification must be covered and internal identifications in the manuscript must be avoided. (e.g., “The questionnaire was administrated at X University.”)

Article 4: Writing Style
1) All footnotes must be grouped together at the end of the work.
2) Quotations from English should be quoted as they appear in the original.
3) Original names of non-Japanese persons, locations, and book titles should be spelled the way they appear first in the manuscript.
4) For other details, authors should refer to the latest edition of The MLA Handbook for Writers of Research Papers or The APA Publication Manual.

Article 5: Size
Manuscript should be printed on A4-size paper.
1) The margins of the paper are 25mm for the left and right sides, 20mm for the upper portion, and 30mm for lower portion.
2) The amount of information per page must be limited to 36-38 lines with 11-point letters, and if written in English, double spaced and limited to 25 lines.
3) Page number should be printed in the center of the lower margin.
4) The total volume of a Japanese manuscript must be limited to 20 pages and 30 pages of English manuscript including photos, figures, tables, and a list of references. A special article exceeding this volume approved by the Editorial Board, however, does not necessarily have to conform to this regulation.

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5) The article should consist of a title, affiliation, name(s) of the author(s), abstract, text, notes, references, and appendices. The abstract must be written within 300 words in English. The title of a Japanese article has to be written both in Japanese and English.

Article 6: Copyrights
The author must provide copyright clearance for any copyrighted material prior to publication. The complete citation (the author's name, title of the article, title of a book or journal, date of publication, page numbers, publisher and place of publication) should be clearly indicated in the text.

Article 7: References
Only the works cited or quoted in the text should be included in References.

Article 8: Proofreading
No modifications or additions will be accepted in the galley proofs except when correcting typographical errors. The author is responsible for the first and second proof; the Editorial Board takes responsibility for the subsequent proofs. All the instructions to the printing company regarding corrections on the proof must be given in the Japanese language.

Article 9: Changes and Amendments
Changes and amendments of these regulations will occur when the Editor-in-Chief makes formal application to the Board of Directors for such changes after the approval of the Editorial Board. Final decisions will rest with the Board of Directors.