Instructions to Authors Submitting Manuscripts in English
(revised August 20, 2006)

The Journal of the Japanese Society of Pediatric Surgeons (JSPS) is the official bimonthly publication of the JSPS. In the Journal are published original research articles, clinical and laboratory observations, reviews of medical progress, and letters to the editors in pediatric surgery and related fields.

General

Articles are accepted for publication with the stipulation that they are submitted solely to the Journal of the JSPS. The Journal will not accept papers that have been published elsewhere, even if in another language, or papers that are being considered by another publication or are in the process of being published.

Investigations regarding human subjects and animal experiments must conform to accepted ethical standards. For investigations involving human subjects, fully informed consent must be obtained and noted in the manuscript. The protocol for the research project must also comply with the provisions of the World Medical Assembly Declaration of Helsinki (available at: http://www.wma.net/e/).

Original articles are evaluated by at least two expert reviewers assigned by the editors. The editors will correspond with the authors and make the final judgment on the manuscript. All authors must be members of the JSPS. Foreign authors who are not members of the JSPS may submit manuscripts after obtaining the sponsorship of a JSPS member.

The copyrights to a paper become the property of JSPS when the paper is accepted for publication. The copyrights cover exclusive and unlimited rights to reproduce and distribute articles in any form (printed, electronic media, etc.).

Page proofs will be sent to the corresponding author and are to be returned to the Editorial Office as soon as possible. Alterations are to be limited to the correction of typographical errors.

Manuscripts

Manuscripts are to be clearly typed on good quality A4 paper (30 × 21 cm). Text is to be double-spaced and written on only one side of the paper. A wide margin is to be allowed on all sides. Pages should be numbered consecutively in the top right-hand corner, commencing with the title page and including those containing references, tables and figure legends.

The manuscript should be arranged as follows:

Title page

The title page is to include the article title, the name of each author, the institution from which the work originated, the full postal address of the institution, number of tables and figures, number of reprints requested, acknowledgments, and category of manuscript. The exact and complete address, business phone number, fax number, and e-mail address of the author responsible for correspondence are also required.

Abstract

A structured abstract of no more than 250 words must accompany the manuscript. It is to consist of four paragraphs, each with an introductory label: Purpose, Methods, Results, and Conclusions. Case reports should contain a brief unstructured abstract. Following the abstract, up to five keywords are to be given for subject indexing. They should be taken from Medical Subject Headings terms.

Text

The texts of observational and experimental articles are usually divided into sections with these headings: Introduction, Methods, Results, and Discussion. Items of measurement in manuscripts should be in metric units, such as mm, mg, kg, °C, mEq, etc.

References

Cite references in the text using superscripted numbers in the order of reference appearance in the text. References themselves should be typed in double-spaced format on a separate sheet of paper. Note that journal abbreviations must follow the style used in the Medline/Index Medicus. List all authors if there are three or fewer; for four or more authors, list the first three and add "et al".

Example reference entries

For journals:

1) Bajpai M, Das K, Gupta AK: Caudal duplication syndrome: More evidence for theory of


For books:

Tables and figures
Tables are to be typed in double-spaced format on separate pages, numbered in the order in which they are mentioned in the text, and given a brief, descriptive title. Line drawings and graphs of figures drawn professionally and reduced to final journal dimensions are required. Glossy print photographs, 17 × 12 cm, with good black-and-white contrast are preferred. Legends must be provided for all figures and are to be typed in double-spaced format on a separate sheet of paper.

Letters to the Editors
The editors invite comments that express differences of opinion or supporting views of previously published papers in the Journal or short communications in the form of letters. Each letter must not exceed 300 words, should be typed in double-spaced format, and may include complete references up to three without any tables or figures. The editor-in-chief reserves the right to accept or reject them.

Submitting the Manuscript
Manuscripts are to be submitted in quadruplicate (including figures and tables) and sent to the Editorial Office at the address below using registered mail or first priority mail.

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Manuscripts can be submitted to the Editorial Office via e-mail (address: jjsp@capj.or.jp). Save texts, tables and figures in a single file using Microsoft Word compatible formats or a PDF file.

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