Instructions to Authors

Authors are requested to follow these instructions carefully. Manuscripts not prepared accordingly will not be accepted.

General

1. *Juntendo Medical Journal* aims to introduce achievements in the fields of Basic and Clinical medicine, Sportology (Sports Medicine), Nursing, Preventive Medicine and Public Health. Articles contributed are classified into the following categories: original articles, reviews, lecture notes, and case reports. The articles must be written in English. It is the authors’ responsibility to have their manuscripts checked by a native speaker, and a certificate of the check should be presented when the manuscript is submitted. Authors should respect the privacy of patients and their families. Identifying details should be omitted if they are not essential, but patient data should never be altered or falsified in an attempt to attain anonymity. Complete anonymity is difficult to achieve, and informed consent should be obtained if there is any doubt.

2. To be accepted in *Juntendo Medical Journal*, Medical research involving human subjects must conform with the WMA (World Medical Association) Declaration of Helsinki (http://www.wma.net/en/30publications/10policies/b3/index.html). In addition, research using animals must be carried out in accord with the guidelines of each institution based on applicable government statutes. For Japanese research institutions, the applicable statute is the Ministry of the Environment’s notification “Criteria for the Care and Keeping of Laboratory Animals and Alleviation of their Suffering.” When a study has undergone evaluation by an ethics committee, etc., the result of that examination must be attached when submitting the manuscript. For research involving humans or animals, make sure the manuscript clearly states that all ethical regulations were observed.

3. The *Juntendo Medical Journal* accepts manuscripts over a wide area of medical topics from members of the Juntendo Medical Society as well as other researchers in Japan and around the world involved in medical science.

4. Rules governing the length of papers including figures and tables are as follows. Original articles and lecture notes should not exceed 10 printed pages. Case reports should not exceed 4 printed pages. Review articles should not exceed 12 printed pages. The total number of pages can be estimated as described below: Text, about 600 words/page; References, about 20/page; Figures, four 7×5 cm figures occupy about 1 page.

5. With the exception of articles requested by the Editorial Committee, publication expenses are borne by the author. Authors will be notified of the exact sum.

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7. Submissions should be original and unique;
all submissions to the Juntendo Medical
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computer search (Similarity Check) for
reused or plagiarized materials carried out
by Crossref.org.
Authors (collaborating authors included)
must sign and submit a form attesting that
the submitted experimental results are
unpublished and not under consideration
for publication elsewhere.
8. Regarding conflicts of interest, if the
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guide or control may benefit financially
from major or minor results reported in
the submitted manuscript, this conflict of
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conflict of interest exists, a "Conflict-of-
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Submission of manuscripts
Manuscripts should be sent to the follow-
ing address (submission by email is also
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for standard, widely understood abbrevia-
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following order: 1 title page; 2 main text;
3 tables together with any accompanying
legends; 4 figure legends; 5 figures; 6 any-
thing else.
Each of the above items should begin on a
separate page.

Title page
The first page (title page) of the manuscript
should contain only the following:
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including spaces)
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Abstract
The second (and if necessary the third) page
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abstract (maximum 250 words) and key
words. The abstract must be fully compre-
hensible without reference to the text.
Abstracts should be divided into sections as
follows:
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3. Methods (or "Interventions") :
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Key words
There should be no more than five key
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Section headings
Manuscripts should be divided into the
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order: Introduction; Materials and Methods;
Results; Discussion; References.

References
References, including those given in tables
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Example citation list entries: (1) from a journal, (2) from a book

Tables
Tables with suitable titles and numbered with Arabic numerals should be placed at the end of the text on separate sheets (one table per page). They should be understandable without referring to the text. Column headings should be kept as brief as possible, with units for numerical information included in parentheses. Footnotes should be labeled a), b), c), etc. and typed on the same page as the table they refer to.

Figures and legends
Figures should also be submitted on separate pages at the end of the article using a separate page for each figure. They should be numbered in order of appearance with Arabic numerals (e.g. Fig. 1, Fig. 2). Author(s) must pay printing costs for color photographs. Electron micrographs should contain a scale. Individual figures may not exceed the size of a Journal page. Graphs or drawings containing typewritten characters are unacceptable. Numbers, letters and symbols must be large enough to be legible after reduction. In principle, figures should be suitable for publication, and jpg digital files preferred. Each figure must have an accompanying legend, which should be understandable without reference to the text. All figure legends are to be double spaced, and should be collected together as text page(s), rather than being attached to their respective figures.

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