Instructions to Contributors  

September, 2018

POLICY

The Journal is produced quarterly by Nihon University School of Dentistry for the purpose of publishing original full-length articles, short communications (which should not exceed 4 pages in print, i.e., approximately 2000 words including abstract, legends and references; the total number of tables and figures should not exceed 2), invited reviews, and case reports pertinent to dentistry and related fields. All articles are subjected to peer-review. Issue contents are available online (https://www.jstage.jst.go.jp/browse/josnusd/).

SUBMISSION OF MANUSCRIPTS

Manuscripts that are being submitted should be complete in all respects, and deal with original material not previously published, or being considered for publication elsewhere. The original, written in English, complete with tables and/or figures, should be submitted to the JOS manuscript submission site (https://mc.manuscriptcentral.com/josnusd). The preferred storage medium is a file in MS Word (Windows) format. If accepted, the manuscript should not be published elsewhere in the same form, in either the same or another language, without the consent of the Editor and Publisher. Upon acceptance of an article, authors will be asked to complete a “Journal Publishing Agreement”.

REFERENCES

3. List all authors when six or fewer (Ex. Ref. 1); when seven or more, list first six and add et al. (Ex. Refs. 2, 3).

[Others]


Figures and tables

Figures will be published in color in the online version with no charge, even though the color illustrations are produced in black and white in the printed issue. Each illustration should be numbered consecutively with Arabic numbers and accompanied by a legend clearly describing it. All illustrations must be submitted in a form and condition suitable for reproduction either across a single column (≥8.4 cm) or a whole page (≥17.6 cm). Each table should be clearly titled and provided with a comprehensive legend. Statistical measures of variation, SD, SEM etc. should be identified. Tables should be numbered separately in Arabic numbers (Table 1, 2 etc.).

Case reports

The journal only publishes case reports if they deal with new scientific hypotheses on known diseases or represent new disease entities or cases with a highly unusual appearance or extremely rare cases. Case reports must not exceed 4 printed pages, with a limited number of figures and a maximum of 10 pertinent references. The authors should comply with the following format.

1. Number of authors: limit to six or less for the JOS Case reports.
2. Abstract: describe how the case is unique and significant (not more than 100 words).
3. Introduction: provide a historical perspective of the topic clearly and concisely, and also state why the case needs to be reported. Do not include didactic factual information.
4. Case Report: give a short description of the case. Include the necessary documentations (clinical photograph, radiograph, microscopic figure, etc.).
5. Discussion: describe what makes the case interesting and novel from past reports, and also provide a brief comment of how the finding advances knowledge of the field. Do not include a literature review.

Case reports that do not conform to the above-mentioned requirements will be returned without review.

PUBLISHMENT FEES

Authors will be charged for publication; JPY 20,000 per article (limit 4 pages). The charge for extra pages exceeding the limit of 4 is JPY 5,000 per page. Payment can be accepted by credit card only. Please note that articles will not be published until the required payments are fully paid.

PROOFS

Proofs will be sent to the authors. Only printer’s errors must be corrected; no change in, or additions to, the edited manuscript will be allowed at this stage. The corrected proofs must be returned within 2 days of receipt, preferably by e-mail. If the Editor receives no reply after approximately 2 weeks, the assumption will be made that there are no errors to correct and the article will be published after in-house correction.

REPRINTS

Reprints are not available from the publisher.