

## [Instructions to Authors]

(Revised on September 1, 2024)

**GENERAL.** The *Medical Mycology Journal* is published by and is the official organ of the Japanese Society for Medical Mycology. The Journal publishes original articles, reviews, short reports and opinions on topics related to medical and veterinary mycology. Special lectures, award lectures, symposiums, workshops, panels, etc. at annual meetings are regarded as reviews.

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The Journal welcomes submissions from everyone, irrespective of membership in the Society. Submitted manuscripts must represent reports that have been neither previously published nor accepted for publication in another journal.

**MANUSCRIPTS.** All manuscripts should be submitted through the online submission review system of this Society (<https://www.editorialmanager.com/mmj/>). Uploaded files should be confined to Word (.docx) format for text and either Power Point (.pptx) or Excel (.xlsx) for figures and tables. If you have any questions about the submission process, please contact the address below.

E-mail: [edit\\_jst@jsmm.org](mailto:edit_jst@jsmm.org)

The text plus general information (/review) should be, in principle, six (6) pages (about 4,000 words) or fewer in its printed version. Short reports should be three (3) pages (about 2,000 words) or fewer in the printed version. Opinions should be one (1) page (about 700 words) or fewer in the printed version. However, regarding figures and tables, one printed page is expected to be equivalent to 700 words.

Manuscripts submitted for publication are expected typewritten and double-spaced. Authors whose native language is not English must have their manuscript checked by a professional translator, preferably a native English speaker. The text of each manuscript should be divided into the following sections: Abstract, Introduction, Materials/Patients/Subjects and Methods, Results, Discussion, Acknowledgments, and References. For case reports, "Introduction" should be followed by "Case" that starts with a medical history. All pages must be numbered consecutively in the following order, with each of the following beginning on a separate page: abstract, text, acknowledgments, references, tables, and figure legends. All abbreviations must be defined the first time they are used. Page numbers and line numbers should be added.

The "Images in Mycoses" section features images containing noteworthy findings and observations while the "Photo Quiz" section presents explanations of images in quiz format. "Images in Mycoses" and "Photo Quiz" sections shall feature mainly one or more photos and shall not be more than two printed pages.

Images in Mycoses: Photos shall be included in the first page, which shall also include the title, authors' names, and affiliations. The second page shall include the text briefly summarizing the description of the image (e. g. case history, progress, treatment, etc.), discussion, and references, in not be more than 350 words.

Photo Quiz: Question and corresponding photo (s) shall be in-

cluded in the first page, which shall also include title, authors' names, and affiliations. The second page shall include the brief summary of the answer to the problem and explanation, additional photos, and references, in not be more than 350 words.

**ABSTRACT.** The abstract for an original article should be of 250 words or fewer; that for a short report should be of 100 words or fewer.

These should clearly indicate the scope and main conclusions of the paper.

**KEY WORD.** The keyword should be within 5 words.

**REFERENCES.** All references must be cited in numerical order as they appear in the text. Unpublished observations and personal communications may be included in the text only. If there are seven or more authors, only six should be listed, and et al. should be added. *Medical Mycology Journal* adheres to the Vancouver reference style. <https://www.icmje.org/icmje-recommendations.pdf>

Each reference should include the following:

- a. Papers published in periodicals: author (s) (surname followed by initials), full title of paper, journal abbreviation, volume (in Arabic numerals), first and last page numbers, and year of publication, e. g.: Larkin PMK, Lawson KL, Contreras DA, Le CQ, Trejo M, Realegeno S, et al: Ampliconbased next-generation sequencing for detection of fungi in formalin-fixed, paraffin-embedded tissues: correlation with histopathology and clinical applications. *J Mol Diagnostics* **22**: 1287–93, 2020.  
Journal titles should be abbreviated according to the system adopted in Chemical Abstract.
- b. Books: author (s), full title of chapter, editor (s), title of book, edition (if other than first), volume, first and last page numbers, publisher, name of the city of publisher, and year of publication, e. g.: Witherden EA, Moyes DL: Mycobiome and gut inflammation: implications in gut disease. *In* Immunity and Inflammation in Health and Disease (Chatterjee S, Jungraithmayr W, Bagchi D, eds), pp.271–80, Academic Press, Cambridge, 2018.
- c. Abstracts of meeting: author (s), full title of abstracts, title of abstracts, editor (s), first and last page numbers, publisher, name of the meeting, location, and year of publication, e. g.: Izumikawa K, Miyazaki Y, Kohno S: Chronic pulmonary aspergillosis. *In* *Medical Mycology in the 21st Century: Scientific Base and Anticipated Challenges*, Program and Abstract Book (Ogawa H, Yamaguchi H, Nozawa Y, Watanabe S, Tsuboi R, Hiruma M, et al, eds), p.211, The 17th Congress of The International Society for Human and Animal Mycology, Tokyo, Japan, 2009.

**ILLUSTRATIONS.** Illustrations (including figures, photographs and tables) must not be included in the text file. Illustrations should be cropped as closely as possible to the area of interest of the text and should be either 8 or 16.5 cm wide (half or full page width), not exceeding 23 cm in height. Masking instructions, lettering or arrows should be indicated directly on the photograph. If the author

wishes to have a group of figures printed together in a single block (composite figure), the separate figure panels should be of mounted width and height, be sized to fit the widths and heights described above, and be numbered as panels of one figure. Designation of each figure panel making up the composite figure should be marked on the transparent overlay in the upper left corner of each panel in alphabetical order (a, b, c....).

Magnification of and stain for light micrographs must be described in the legend and a scale bar should be presented in the lower right corner of electron micrographs, with an indication of the size of the scale bar in the legend. Color photographs may be submitted, but the author will be asked to pay the cost of reproduction.

**FIGURE LEGENDS.** Legends should be numbered with Arabic numerals and should be sufficiently clear so that the figure is understandable without reference to the text.

**NOMENCLATURE.** Proposals for new fungal taxa should comply with the International Code of Nomenclature for algae, fungi, and plants. For proposed taxonomic taxa, it is necessary to deposit the type culture in a specified institution, the unique nucleotide and amino acid sequences of the strains in a suitable database, and the scientific names in a recognized identifier such as MycoBank.

Fungal species names should be written in italics and must be spelled out fully the first time they are mentioned in the abstract, main text, and figures/tables. However, in subsequent mentions, the genus name can be abbreviated to the initial letter. For example, for *Candida albicans*, it should be written in full as "*Candida albicans*" the first time it is cited and as "*C. albicans*" in the rest of the text. In the description of varieties, the variety name alone cannot be used as abbreviation. For instance, "*Histoplasma capsulatum* var. *duboisii*" should not be abbreviated to just "var. *duboisii*". Abbreviated forms of the genus and species names should not be used (for example, "*C. albicans*" should not be abbreviated to "*Ca*").

**CHARGES.** A publication fee of 10,000 yen per page will be charged upon acceptance of the paper. Manuscripts up to four pages shall be free of charge if both the first and corresponding author are regular member (including Distinguished Members and Honorary Members) at the time of submission. (Authors shall be charged 10,000 yen for every page beyond this limit.)

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Authors using copyrights will request to be charged usage fees. They will also request to be charged usage fees when reprinting figures or tables (100,000 yen for each). However, if all manuscript users submit written requests for exemptions since the material is to be used for academic research purposes only, the Editorial Board may after deliberation grant such exemptions.

**CONFLICT OF INTEREST.** All authors who have posted manuscripts will declare any conflicts of interest (COI) occurring in relation to the manuscript contents within one year from the time of submission. Further information, such as that on contents that

should be disclosed, is available at <https://www.jsmm.org/coi.html>.

Manuscript contributors will compile the COI circumstances for all co-authors and declare them in the online submission review system. Reports relative to COI will be given at the end of the manuscript, preceding the Acknowledgments and References.

Statement examples:

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**UNITS.** All units of measurement should conform to the International System of Units (SI).

Units of measurement such as m, cm, mm,  $\mu\text{m}$ , nm, L, mL, kg, g, h, m, s, etc. are used for weights and measures.

See: <https://www.bipm.org/en/measurement-units/>

**PROOFREADING.** In principle, the first proofreading is done by the author and the second and subsequent proofreadings by the Editorial Board. Authors are not allowed to delete or insert sentences during proofreading.

#### **ABBREVIATION OF ANTI-FUNGAL AGENTS.**

For terms related to antifungal agents, please refer to the list of abbreviations that can be found at (<https://www.jsmm.org/pdf/abbreviation.pdf>).

**ACCEPTANCE OR REJECTION OF MANUSCRIPTS AND EDITING.** The acceptance or rejection of manuscripts, the order of publication, and the appearance of manuscripts will be decided by the Editorial Board. Manuscripts that do not comply with the submission rules or that are incomplete in content will not be accepted.

**PUBLICATION ETHICS.** Authors should observe high standards with respect to publication ethics as set out by the Commission on Publication Ethics (COPE) and International Committee of Medical Journal Editors (ICMJE).

Falsification or fabrication of data, plagiarism, and misappropriation of the work are all unacceptable practices. Any cases of ethical misconduct are treated very seriously and will be dealt with in accordance with the COPE guidelines.

#### **REQUIRED STATEMENTS.**

**Humans in Research.** When reporting investigations involving human subjects, authors must indicate in the Materials/Patients/Subjects and Methods section of their manuscript if the procedures followed were in accordance with the ethical standards of the re-

sponsible committee on human experimentation within their institutions and/or with the Helsinki Declaration (1964, amended most recently in 2013) of the World Medical Association. Institutional Review Board (IRB) protocol approval numbers are to be included in the statement.

**Animals in Research.** Manuscripts containing information related to the experimental use of animals must clearly state that the studies complied with relevant professional and institutional animal welfare policies of the country where the experiment was conducted. List the approval number of the animal experiment in the manuscript, as in the following example: The animal experimentation was conducted according to the protocol reviewed and approved by the Institutional Animal Care and Use Committee of XXXX (Permit No. XXXX).

**Authorship Contributions.** In submitting to *Medical Mycology Journal*, the corresponding author confirms that all authors have (a) made a substantial contribution to the conception and design, acquisition of data, and/or analysis and interpretation of data, (b) participated in the drafting of the article or revising it critically for important intellectual content, (c) have read and approved the final manuscript, and (d) that the manuscript is not, either in whole or in part, currently under consideration by any other scientific journal and has not been previously published in either hard copy or electronic format. Submissions must be accompanied by the Authorship Form.

Except for those submitting the manuscript, members of Study Groups should not be individually cited as authors.

Manuscripts drafted or written, in whole or part, by individuals other than those indicated as authors will not be considered for publication unless the contributions of these individuals are clearly and accurately presented in the Acknowledgment section of the papers.

**Acknowledgments.** The work of other individuals who assisted in the studies or in the preparation of the submission must be specifically indicated in the Acknowledgment section of the paper. All

sources of grant funding must be given, including grant numbers.

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Where authors use generative artificial intelligence (AI) and AI-assisted technologies in the writing process, authors should:

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Statement: During the preparation of this work the author(s) used [NAME TOOL / SERVICE] in order to [REASON].

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information can be obtained from c/o Shunkosha Inc., 9th Floor, Shunjuku Lambdax Building, 2-4-12, Ohkubo Shinjuku-ku, Tokyo, 169-0072, Japan.