

## Instructions to Authors (December 2018)

*Ornithological Science* is the English journal published by the Ornithological Society of Japan (OSJ) twice a year. Membership to OSJ is not required for contributors. The contribution can be classified into five categories: Original Articles, Reviews, Short Communications, Technical Notes and Comments. Purely descriptive studies are accepted only when they contain important, new information on poorly known species or phenomena. Comments are only limited to the papers published on *Ornithological Science*. The Editors also welcome proposals for themed *Special Features* that are within the scope of the journal. Accepted papers automatically become the copyright property of OSJ and may not be reproduced, in whole or part, without a written permission from OSJ.

### Submission of Manuscripts

Manuscripts have to be original and so far unpublished. Papers prepared by Microsoft WORD or PDF files are submitted using the *Ornithological Science* web-based manuscript submission and handling system (ScholarOne Manuscripts, S1M) at the URL below:

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If any trouble using the system, please contact the Submission Administrator by email (**os-admin@unibiopress.org**), or refer to the online instructions and help menus at S1M (click the Help / Site Support tab at the top of the page).

Manuscripts are peer-reviewed by two or more anonymous referees. In case the contributors are requested to revise their manuscripts, they are supposed to resubmit then in consideration of the comments by reviewers within a month with a note describing how revision has been carried out. The final acceptance or rejection for publication is decided by the Editor-in-Chief. Thirty reprints are supplied free but additional ones can be ordered at cost.

### Organization of Manuscripts

Manuscripts should be written, double-spaced, on A4 sheets (210~297mm), with one-inch margins, 20 lines per sheet and line numbering. Articles should be presented in the following order: (1) Title page (2) ABSTRACT (3) INTRODUCTION (4) MATERIALS AND METHODS (5) RESULTS (6) DISCUSSION (7) ACKNOWLEDGMENT (8) REFERENCES (9) Tables (10) Figures and Legends. Short Communication and Technical Note are required not to exceed four printed pages. Comment is required not to exceed two printed pages and matters

relevant to contents of the target paper. All manuscript sheets should be consecutively numbered. The use of footnotes is not recommended. A charge of 2,500 yen will be added to every page that exceeds 20 printed pages. Each color page which appears in the printed version will be charged 20,000 yen. No color charge will be applied to the authors who request publishing color page only in the online version (the page in the printed journal is in black and white; the online journal is in full-color).

## General Instructions

### 1) The Manuscript template file

We recommend using the Microsoft Word template supplied at the URL below:

[http://ornithology.jp/katsudo/Journal\\_E/OSJ\\_Template.docx](http://ornithology.jp/katsudo/Journal_E/OSJ_Template.docx)

### 2) Title page

The title page should contain the type of the article, the title, author names, affiliations, addresses, contact name and address (phone and/or facsimile number together with an e-mail address) for correspondence. Authors with different affiliations should be identified with superscripts. On the same page, a running title (less than 40 letters) and the number of tables and figures are also required. To discriminate the family name(s) from the first and/or the middle name(s), contributors should spell their family names in all capitals.

### 3) Abstract and key words

Abstracts should be less than 300 words for Original Articles and Reviews and 100 words for Short Communications and Technical Notes, followed five or less key words in alphabetical order, separated by commas.

### 4) Names of animals and plants

Scientific names of species should be given both in the abstract and in the article at the first mention. Scientific and English names of birds should follow an authoritative source. Capitals should be used for the initial letters for each word of English names (e.g., Black-billed Magpie) but not for a group name (e.g., crows).

### 5) References

References in the text:

Tokugawa (1995) or (Tokugawa 1995)

Oda and Smith (1996) or (Oda & Smith 1996)

Mori et al. (1997) or (Mori et al. 1997)

(Sato et al. 1997; Richard et al. 1999a)

Journals:

Yamaguchi N & Kawano KK (2001) Effect of body size on the resource holding potential of male Varied Tits *Parus varius*. *Jpn J Ornithol* 50: 65–70.

Books:

Cambell RC (1974) *Statistics for biologists. 2nd ed.* Cambridge Univ Press, London.

Chapters in a book:

Dawson WH (1996) Energetic features of avian thermoregulatory responses. In: Carey C (ed) *Avian energetics and nutritional ecology*. pp 85–124. Chapman & Hall, New York.

Ph.D theses (master theses are not allowed to cite):

Hino T (1991) Community organization and individual foraging behavior in avian mixed-species flocks. PhD Thesis, Hokkaido Univ, Sapporo (in Japanese).

Papers written in a language other than English:

Yamagishi S (1981) *Mozu no yomeiri—toshikouen no mozu no seitai wo saguru* (The bridal of shrikes—ecological research of Bull-headed Shrikes in an urban park). Dai-Nippon-Tosho, Tokyo (in Japanese).

Electronic materials:

Prast W & Shamoun J (1997) Bird remains identification system. Springer-Verlag, Berlin and Heidelberg (CD-ROM).

Websites:

R Core Team (2014) R: A language and environment for statistical computing. R Foundation for Statistical Computing, Vienna. Available at <http://www.R-project.org/> (accessed on 20 January 2017).

Japan Meteorological Agency (2015) The data retrieval system of Japan Meteorological Agency (in Japanese). Available at <http://www.data.jma.go.jp/obd/stats/etrn/index.php> (accessed on 20 January 2017).

If six or more authors are involved in a reference, the first six authors should be listed, followed by et al., in the reference list. Manuscripts accepted for publication but not yet published should be listed in the reference section as “in press”. All contributors are advised to prepare a list of references cited in the text arranged alphabetical by the author names. The sources of the reference should follow the commonly accepted abbreviations for journal titles (refer to the

'International List of Periodical Title Abbreviations'). The use of "in preparation", "submitted" or "personal communication" is not allowed in the reference list. "Personal communication", "unpublished" and "personal observation" are not encouraged to use but if necessary, should be cited in the text with the full name(s) of all the person(s).

#### 6) Units and Abbreviations

All measurements should be given in SI units. Time should be shown as 0930 and 1500 and the geographical location as 35°20'25"N, 136°10'20"E. Statistical symbols should not be italicized. Significance levels and sample size should be shown with P and N, respectively.

#### 7) Tables and Figures

The contributors are supposed to take the size of the printed page into consideration when they prepare their tables and figures: the actual print is on 165 × 223 mm in double columns with 80 mm width. All tables and figures should be cited in the text (as Fig. 1, Figs. 1 and 2, etc.). Figures divided into panels or parts should label each part with a, b, etc. in lower-case type. Lettering in tables should be in lower-case type, with the first letter capitalized.

#### 8) Supplemental materials and video data

Authors can include the supplemental materials (such as figure, table, and audio data) and video data in the article. Authors should attach these materials when submitting the manuscript to the manuscript submission and handling system. After acceptance of the manuscript, the supplemental materials except for video data are deposited on J-Stage (<https://www.jstage.jst.go.jp/browse/osj/>). Video data will appear on Movie Archives of Animal Behavior (MOMO: <http://www.momo-p.com/index-e.html>). Authors may also refer to the supplemental materials and video data which authors upload in advance to open access repositories including Movie Archives of Animal Behavior. For an example, please see Kawamura et al. (2016) and Tomita & Iwami (2016).

### Animal Welfare

Authors must consider ethics and animal welfare to minimize suffering, distress and influence on the behavior and ecology of animals used in the research. Authors, if necessary or requested, should describe in the manuscript (Materials and Methods) how those considerations were addressed.